

Peachtree Keyboard Shortcuts

CTRL + Letter Shortcuts

CTRL+X	Cut
CTRL+C	Copy
CTRL+V	Paste
CTRL+E	Delete Record
CTRL+F	Find
CTRL+D	Find Next
CTRL+N	New Company
CTRL+O	Open Company
CTRL+B	Back Up Company
CTRL+R	Restore Company
CTRL+P	Print Displayed Report, Invoices, Quotes, Payments, and so on.

Function Keys

F1	Displays online Help topic for the current window
SHIFT+F1	Changes mouse pointer to What's This Help selector
F3	Find transactions
F5	Saves records and posts (or saves) transactions in certain windows
F7	Check spelling
F10	Toggles between the open window and menu bar
CTRL+F4	Closes current document window
ALT+F4	Closes the application window
CTRL+F6	Moves to next window
SHIFT+CTRL+F6	Moves to the previous window